



HELOISE LORIMER SCHOOL COUNCIL MINUTES

SEPTEMBER 13TH 2023

6:30PM

IN ATTENDANCE:

- Jenn D.
- Nikki H.
- Terry L.
- Karen R.
- Delasi M.
- Kathryn S.
- Taz
- Candis T.
- Deanna C.
- Adam P.
- Jessica Z.

COUNCIL:

- Meeting called to order at 6:33pm by Jenn D.
- Motion to approve agenda by Jenn. D., seconded by Taz.; approved
- Motion to approve meeting minutes by Jenn D., seconded by Nikki H.; approved

TRUSTEE REPORT:

- Melyssa sends her regards as no Trustee was able to attend tonight. If anyone has any questions or concerns, she is available to answer via email.

SCHOOL UPDATE: TERRY L. & KATHRYN S.

- Staff updates: Hired Holly Roberts as Receptionist. Stephanie Bradley (Admin Assistant III) leaving-last day Friday September 12th. Looking to hire a new Admin. Assistant III.
 - MOTION - Jenn D. motioned for Council to purchase a farewell gift for Ms. Bradley (she was previously the Learning Commons Facilitator). Nikki H. seconded the motion; Approved.
- Breakfast and Books program will be run by school CDAs (Tait/Glambos), Grade 5 students will assist, Starting Sept 25th, available free for all students.
- School Education Plan-reviewing success, continuing with literacy/numeracy goals, and building resilient lifelong learners- responsible, safe and respectful students. The plan will be presented to the parent council in October.
- HLS has grown by 3 full classes this year
 - Students still receive PE 4x per week and music 2x per week.
 - Connection time continues for the first 20 minutes in the morning.
 - Adam P. and Tammy T. are coordinating "Friday Knights" virtual assemblies promoting school wide positive messages and language for students.
 - Monthly newsletters will continue with any pertinent information being distributed school wide in a separate email.

- Staff were reminded to fill in a council request document and submit to the school Administration if they are requesting funds from council; funds must support the entire school, not one specific classroom.
- All volunteers must have a valid criminal record check on file and sign a new declaration form annually at the office.
- Parent communication is very important. Always bring your concerns to your child's teacher first. Please remember Rocky View Schools has the expectation that teachers will try their best to respond to all emails within 24hrs. Teachers are not expected to respond after 6pm or on weekends. Please have patients and wait for a response from the teacher.
- Fred Fox (Terry Fox's brother) visited HLS on behalf of the Terry Fox Foundation and had an assembly with Grades 3,4,5. He also visited each Grade 1 & 2 classroom.
- MOTION - Karen R. motioned for a Fall school dance on October 5 funded by council (funds were delegated in June 2023); seconded by Nikki H. Approved.
- Parent question - What supports are there for literacy outside of school? Terry L. responded with Teachers will assess and help in school and provide access to Raz Kids, etc. outside of the classroom.
- Upcoming dates to note:
 - Sept 15 - Terry Fox Run
 - Sept 28 - Orange Shirt Day
 - Oct 25-26 - Parent/Teacher Conferences

BUDGET UPDATE

- Current budget is at \$19,472.75
- Fundraising for 2023/2024 to remain the same as last year - Healthy Hunger, Bacon/Meat, Poinsettia, Purdy's, Spring Plants.
 - New opportunity for Mabel's Labels - free to HLS; a pamphlet will be sent home with each student (when they arrive at the school) and will be posted to the parents FB page.
- Lots of discussions around how to utilize the money in the projected total. Some ideas were funding field trips, trickster theater, rubberized matting at the playground (RVS decision), etc. It was determined that Terry L. and Kathryn S. will give some thought to areas they feel as a school could benefit from the funds and council members will give some thought to areas they feel the school could benefit; will reconvene the discussion at the next council meeting. Everyone was in agreement that the funds need to be spent in this school year.
- MOTION - Kathryn S. asked for council to support the annual Literacy & Math family nights for the school. Jenn D. motioned for council to provide \$2,000 in funding. Seconded by Karen R.; All in favour; Approved.
- Parent question - What is happening with the Recycling at the school this year? Terry L. answered that the Grade 2 team was taking on the Recycling and Organic Recycling program. It was not yet determined what the funds from the recycling would be going towards.

Adjourned @ 7:39 pm; next meeting October 11, 2023